CALL FOR APPLICATIONS

The Institute of English and American Studies (IEAS) of the University of Szeged calls for applications for the positions of teaching assistants for the 1st semester of the academic year 2026/27.

Teaching assistant's tasks

The departments of the Institute of English and American Studies employ teaching assistants to support the research and teaching activities of the Institute. The teaching assistants work with the help of a mentor, under professional supervision. The teaching assistants' tasks are subject to agreement, and they may include team-teaching with their mentor, tutoring and mentoring (out of class support to BA-level students), preparing/collecting/photocopying material for classroom use, compiling tests, checking and correcting tests and home assignments, supervising written exams, supporting research activities.

TAs fill the position through a **voluntary contract** with the university, they receive no further compensation for their work. Nevertheless, students can get a letter of recommendation or volunteer certificate for future job applications or CVs.

The completion of teaching assistant activities is certified by the Head of the Institute.

The application process

Only full-time students are eligible to apply for a TA position, provided that

- they are graduate students (that is, in teacher training years 4 or 5 or 6, or in an MA or PhD programme).
- Their grade point average from the two semesters prior to the announcement of the application, which serves as the basis for their scholarship is at minimum "good" (jó/4).
- They have not yet completed the training period specified in the training and qualification requirements.

Components of the application/Documents to be submitted

- Curriculum Vitae (personal information: name, place and date of birth, permanent address, Neptun code, current studies: major(s), language skills (language, level)
- cover letter (why the applicant wants to become a teaching assistant,
- recommendation from an instructor they wish to work with (the applicant needs to ask an instructor to mentor them during the assignment, who will then provide a signed recommendation letter, the scanned copy of the signed letter forms part of the application)
- an official printout of their transcripts confirming the academic performance of the two semesters prior to the submission of the application
- documentation of meeting any other professional requirements, if applicable

Submission and evaluation of applications

Applications and the required documents must be electronically submitted by Monday, 22 June 2026 at 12:00 to the email address eltealoffice@ieas-szeged.hu. The e-mail and all documents should be addressed to the Institute Head.

Applications received after the deadline, as well as those submitted incompletely, will be rejected without further consideration!

Complete applications will be evaluated by the committee appointed for this purpose until the end of the examination period. Successful candidates will be notified in writing following the evaluation.